

MINUTES
HOUMA-TERREBONNE REGIONAL PLANNING COMMISSION (HTRPC)
MEETING OF JUNE 20, 2013

- A. The Chairman, Dr. L. A. “Budd” Cloutier, Jr., called to order the regular meeting of June 20, 2013 of the Houma-Terrebonne Regional Planning Commission (HTRPC) at 6:25 p.m. in the Terrebonne Parish Council Meeting Room with the Invocation led by him and the Pledge of Allegiance led by Mr. Gerald Schouest.
- B. Upon Roll Call, present were: Dr. L.A. “Budd” Cloutier, Jr., Chairman; Mr. Richard Elfert; Mr. James Erny; Mrs. Gloria Foret; Mr. Jeremy Kelley; Mr. Keith Kurtz; Mr. Alex Ostheimer, Vice Chairman; Mr. Gerald Schouest; and Mr. Wayne Thibodeaux. Absent at the time of Roll Call were: None. Also present were Mr. Patrick Gordon, Director, and Mr. Christopher Pulaski, Senior Planner, Department of Planning & Zoning and Laddie Freeman, Legal Advisor.
- C. ACCEPTANCE OF MINUTES:
1. Mr. Ostheimer moved, seconded by Mr. Schouest: “THAT the HTRPC accept the minutes, as written, for the Regional Planning Commission for the regular meeting of May 16, 2013.”

The Chairman called for a vote on the motion offered by Mr. Ostheimer. THERE WAS RECORDED: YEAS: Mr. Elfert, Mr. Erny, Mr. Foret, Mr. Kelley, Mr. Kurtz, Mr. Ostheimer, Mr. Schouest, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Dr. Cloutier; ABSENT: None. THE CHAIRMAN DECLARED THE MOTION ADOPTED.
 2. Mr. Erny moved, seconded by Mr. Kurtz: “THAT the HTRPC accept the minutes, as written, for the Zoning & Land Use Commission for the regular meeting of May 16, 2013.”

The Chairman called for a vote on the motion offered by Mr. Schouest. THERE WAS RECORDED: YEAS: Mr. Elfert, Mr. Erny, Mr. Foret, Mr. Kelley, Mr. Kurtz, Mr. Ostheimer, Mr. Schouest, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Dr. Cloutier; ABSENT: None. THE CHAIRMAN DECLARED THE MOTION ADOPTED.
- D. Mrs. Foret moved, seconded by Mr. Erny: “THAT the HTRPC emit payment for the June 20, 2013 invoices and approve the Treasurer’s Report of May 2013.”

The Chairman called for a vote on the motion offered by Mrs. Foret. THERE WAS RECORDED: YEAS: Mr. Elfert, Mr. Erny, Mr. Foret, Mr. Kelley, Mr. Kurtz, Mr. Ostheimer, Mr. Schouest, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Dr. Cloutier; ABSENT: None. THE CHAIRMAN DECLARED THE MOTION ADOPTED.
- E. COMMUNICATIONS:
1. Mr. Gordon read a letter from Keneth L. Rembert Land Surveyors dated June 20, 2013 requesting to keep Old Business Item F.1 (Scotty Aucoin) on the table until the next regular meeting [See *ATTACHMENT A*].
 - a) Mr. Erny moved, seconded by Mr. Thibodeaux: “THAT the HTRPC tabled the application by Scotty Aucoin for Process A, Re-Subdivision, for Tracts 1-A thru 9-A & Revised Tract “A”, A Redivision of Tract “A”, Property of Scotty Aucoin, et ux until the next regular meeting of July 18, 2013 as per the Developer’s request [See *ATTACHMENT A*].”

The Chairman called for a vote on the motion offered by Mr. Erny. THERE WAS RECORDED: YEAS: Mr. Elfert, Mr. Erny, Mr. Foret, Mr. Kelley, Mr. Kurtz, Mr. Ostheimer, Mr. Schouest, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Dr. Cloutier; ABSENT: None. THE CHAIRMAN DECLARED THE MOTION ADOPTED.
 2. Mr. Gordon read a letter from Charles L. McDonald Land Surveyor, Inc. dated June 20, 2013 requesting to keep Old Business Item F.5 (CRT Services, LLC) on the table until the next regular meeting [See *ATTACHMENT B*].
 - a) Mr. Thibodeaux moved, seconded by Mr. Erny: “THAT the HTRPC tabled the application by Bryan Bascle for Process D, Minor Subdivision, for the Redivision of the East one-half of Tract “A-B-C-D-A” belonging to CRT Services, L.L.C. until the next regular meeting of July 18, 2013 as per the Developer’s request [See *ATTACHMENT B*].”

The Chairman called for a vote on the motion offered by Mr. Thibodeaux. THERE WAS RECORDED: YEAS: Mr. Elfert, Mr. Erny, Mr. Foret, Mr. Kelley, Mr. Kurtz, Mr. Ostheimer, Mr. Schouest, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Dr. Cloutier; ABSENT: None. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

3. Mr. Gordon read a letter from Mr. Henry Richard dated June 20, 2013 with regards to reconsideration of a variance denial for a fence and locked gated around a proposed pond for Northpark Subdivision [See *ATTACHMENT C*].
 - a) Discussion was held with regard to the pond being built currently but not the subdivision; Mr. Richard's request for the Commission to reconsider; the process for reconsideration; the deadline for appealing passing; area ponds, bayous, etc. without fencing and gates; and approval of the S.D.D.M.
 - b) Discussion ensued with regard to the item not formally being on the agenda to make a decision on and Mr. Richard submitting a formal application for reconsideration.

F. OLD BUSINESS:

1. WITHDRAWN. *Tracts 1-A thru 9-A & Revised Tract "A", A Redivision of Tract "A", Property of Scotty Aucoin, et ux* [See *ATTACHMENT A*]

Mr. Kelley moved, seconded by Mr. Kurtz: "THAT the HTRPC remove Old Business Item F.2 from the table to be considered at this time."

The Chairman called for a vote on the motion offered by Mr. Kelley. THERE WAS RECORDED: YEAS: Mr. Elfert, Mr. Erny, Mr. Foret, Mr. Kelley, Mr. Kurtz, Mr. Ostheimer, Mr. Schouest, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Dr. Cloutier; ABSENT: None. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

2. The Chairman stated the next item under Old Business was an application by LeGrace Properties, LLC requesting approval for Process A, Re-Subdivision, for Revised Tracts 3-A and 3-B, A Redivision of Tract 3 in Houma Development Tract I and Lot 3, Addendum No. 1 to Professional Plaza belonging to LeGrace Properties, LLC.

- a) Mr. Ken Rembert, Keneth L. Rembert Land Surveyors, requested the matter be placed back on the table because they still had some issues to take care of.
- b) Mr. Kelley moved, seconded by Mr. Erny: "THAT the HTRPC table the application for Process A, Re-Subdivision, for Revised Tracts 3-A and 3-B, A Redivision of Tract 3 in Houma Development Tract I and Lot 3, Addendum No. 1 to Professional Plaza belonging to LeGrace Properties, LLC until the next regular meeting of July 18, 2013 as per the Developer's request."

The Chairman called for a vote on the motion offered by Mr. Kelley. THERE WAS RECORDED: YEAS: Mr. Elfert, Mr. Erny, Mr. Foret, Mr. Kelley, Mr. Kurtz, Mr. Ostheimer, Mr. Schouest, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Dr. Cloutier; ABSENT: None. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

Mr. Erny moved, seconded by Mr. Kelley: "THAT the HTRPC remove Old Business Item F.3 from the table to be considered at this time."

The Chairman called for a vote on the motion offered by Mr. Erny. THERE WAS RECORDED: YEAS: Mr. Elfert, Mr. Erny, Mr. Foret, Mr. Kelley, Mr. Kurtz, Mr. Ostheimer, Mr. Schouest, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Dr. Cloutier; ABSENT: None. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

3. The Chairman stated the next item under Old Business was an application by Capital Growth Buchalter requesting approval for Process A, Re-Subdivision, for Tract B1B, Property belonging to Paul Cox, et al.

- a) Mr. James Farrelly, Linfield, Hunter, & Junius, Inc., 3608 18th Street, Metairie, requested conditional approval provided they installed the fire hydrant which should be completed the following day.
- b) Mr. Gordon discussed the Staff Report and stated Staff would recommend the matter be tabled until the fire hydrant is installed.
- c) Mr. Ostheimer moved, seconded by Mr. Kelley: "THAT the HTRPC grant approval of the application for Process A, Re-Subdivision, for Tract B1B, Property belonging to Paul Cox, et al conditioned upon the installation of a fire hydrant."

- d) Discussion was held with regard to being consistent and tabling the matter until infrastructure is in place.
- e) Mr. Kelley offered a substitute motion, seconded by Mr. Thibodeaux: “THAT the HTRPC table the application for Process A, Re-Subdivision, for Tract B1B, Property belonging to Paul Cox, et al until the installation of a fire hydrant is complete.”
- f) Mr. Freeman discussed the 60-day rule and if the matter is tabled again, no action is taken and the matter is technically approved.
- g) Discussion ensued with regard to fire hydrants, consistencies, 60-day rule, the applicant tabling the application, and the intention of the substitute motion to deny.
- h) Mr. Kelley withdrew his substitute motion.

The Chairman called for a vote on the motion offered by Mr. Ostheimer. THERE WAS RECORDED: YEAS: Mr. Elfert, Mr. Erny, Mr. Foret, Mr. Kelley, Mr. Kurtz, Mr. Ostheimer, and Mr. Schouest; NAYS: Mr. Thibodeaux; ABSTAINING: Dr. Cloutier; ABSENT: None. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

Mr. Elfert moved, seconded by Mr. Kurtz: “THAT the HTRPC remove Old Business Item F.4 from the table to be considered at this time.”

The Chairman called for a vote on the motion offered by Mr. Elfert. THERE WAS RECORDED: YEAS: Mr. Elfert, Mr. Erny, Mr. Foret, Mr. Kelley, Mr. Kurtz, Mr. Ostheimer, Mr. Schouest, and Mr. Thibodeaux; NAYS: None; ABSTAINING: Dr. Cloutier; ABSENT: None. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

4. The Chairman stated the next item under Old Business was an application by Walter Land Company requesting approval for Process D, Minor Subdivision, for Tract “A”, A Redivision of a portion of Property belonging to Walter Land Company.

- a) Mr. Ken Rembert, Keneth L. Rembert Land Surveyors, stated they moved the line back so they would meet the fire hydrant setback requirement and requested approval
- b) Mr. Gordon discussed the Staff Report and stated Staff recommended approval with no conditions.
- c) Mr. Ostheimer moved, seconded by Mr. Schouest: “THAT the HTRPC grant approval to the application for Process D, Minor Subdivision, for Tract “A”, A Redivision of a portion of Property belonging to Walter Land Company.”
- d) Discussion was held with regard to drainage and that the two lots would have no impact on one another.

The Chairman called for a vote on the motion offered by Mr. Ostheimer. THERE WAS RECORDED: YEAS: Mr. Elfert, Mr. Erny, Mr. Foret, Mr. Kelley, Mr. Kurtz, Mr. Ostheimer, and Mr. Schouest; NAYS: Mr. Thibodeaux; ABSTAINING: Dr. Cloutier; ABSENT: None. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

5. WITHDRAWN. *Redivision of the East One-Half of Tract “A-B-C-D-A” belonging to CRT Services, L.L.C. [See ATTACHMENT B]*

Mr. Ostheimer moved, seconded by Mr. Erny: “THAT the HTRPC remove Old Business Item F.6 from the table to be considered at this time.”

The Chairman called for a vote on the motion offered by Mr. Ostheimer. THERE WAS RECORDED: YEAS: Mr. Elfert, Mr. Erny, Mr. Foret, Mr. Kelley, Mr. Kurtz, Mr. Ostheimer, and Mr. Schouest; NAYS: Mr. Thibodeaux; ABSTAINING: Dr. Cloutier; ABSENT: None. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

6. The Chairman stated the next item under Old Business was an application by Annie 1, LLC requesting engineering approval for Process C, Major Subdivision, for Trinity Commercial Park.

- a) Mr. Gene Milford, Jr., Milford & Associates, Inc., discussed the request.
- b) Ms. Joan Schexnayder, Terrebonne Parish Engineering Division, read a letter dated June 20, 2013 with regard to the punch list items for the development [See ATTACHMENT D].

- c) Mr. Milford stated they would comply/resolve all punch list items.
- d) Mr. Erny moved, seconded by Mr. Kelley: “THAT the HTRPC grant engineering approval to the application for Process C, Major Subdivision, for Trinity Commercial Park conditioned upon the Developer complying/resolving all punch list items per the Terrebonne Parish Engineering Division’s memo dated June 20, 2013 [See *ATTACHMENT D*].”

The Chairman called for a vote on the motion offered by Mr. Erny. THERE WAS RECORDED: YEAS: Mr. Elfert, Mr. Erny, Mr. Foret, Mr. Kelley, Mr. Kurtz, Mr. Ostheimer, and Mr. Schouest; NAYS: Mr. Thibodeaux; ABSTAINING: Dr. Cloutier; ABSENT: None. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

G. APPLICATIONS:

1. The Chairman called to order the Public Hearing for an application by Coastal Estates, LLC for a Process B, Mobile Home Park for Spaces A, B, & C, An Addendum to Coastal Estates Mobile Home Park.

- a) The Chairman recognized Johanna Nolting, 118 McGill Court, who expressed concerns of the existing mobile home park needing improvements before expanding and fire
- b) The Chairman recognized Henry Chandler, 112 McGill Court, who reiterated Ms. Nolting’s comments and worried of property values going down.
- c) The Chairman recognized Greg Corns, 202 Wayside Drive, one of the owners, who stated they have done over \$80,000 of improvements since they purchased the property in October and they have more plans to improve as they go along. He stated they have place two newer model trailers and plan to put more and making the park better.
- d) Mr. Thibodeaux moved, seconded by Mr. Erny: “THAT the Public Hearing be closed.”

The Chairman called for a vote on the motion offered by Mr. Thibodeaux. THERE WAS RECORDED: YEAS: Mr. Elfert, Mr. Erny, Mr. Foret, Mr. Kelley, Mr. Kurtz, Mr. Ostheimer, and Mr. Schouest; NAYS: Mr. Thibodeaux; ABSTAINING: Dr. Cloutier; ABSENT: None. THE CHAIRMAN DECLARED THE PUBLIC HEARING CLOSED.

- e) Mr. Gordon discussed the Staff Report and stated Staff recommended the matter be tabled until a fire hydrant be installed and all utility letters are improved including the Board of Health.
- f) Discussion was held with regard to spaces being created for a mobile home park rather than lots being created and that the spaces will not be sold
- g) Mr. Schouest moved, seconded by Mr. Elfert: “THAT the HTRPC table the application for Process B, Mobile Home Park for Spaces A, B, & C, An Addendum to Coastal Estates Mobile Home Park until the next regular meeting of July 18, 2013.”

The Chairman called for a vote on the motion offered by Mr. Schouest. THERE WAS RECORDED: YEAS: Mr. Elfert, Mr. Erny, Mr. Foret, Mr. Kelley, Mr. Kurtz, Mr. Ostheimer, and Mr. Schouest; NAYS: Mr. Thibodeaux; ABSTAINING: Dr. Cloutier; ABSENT: None. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

2. The Chairman called to order the Public Hearing for an application by Guidry Land Development for a Process C, Major Subdivision for Blanchard Court.

- a) Paul Miers, Paul L. Miers Engineering, LLC, 104 Westmark Boulevard, Lafayette, discussed the location and division of property.
- b) The Chairman recognized Mark Portier, 4116 West Main Street, who requested a fence be placed alongside the development to keep 4-wheelers, etc. off of his property.
- c) The Chairman recognized Lester Andrews, 214 North Terrebonne Drive, who expressed concerns of drainage.
- d) The Chairman recognized Michael Collins, 210 North Terrebonne Drive, who expressed concerns of their property being low and of the detention pond planned in the rear of the development.

- e) The Chairman recognized Denise East, 4267 Sherry Street, who expressed concerns of using North Terrebonne Drive as the main access to the subdivision and that the road cannot handle the equipment used to build the subdivision and homes once the subdivision is built. She inquired as to who would repair the road if it would be destroyed.
- f) The Chairman recognized Councilwoman Beryl Amedée, District 4, who expressed concerns traffic safety, speed limit on North Terrebonne Drive, road maintenance, notifying the residents at the Engineering stage, intersection of Sherry Street and North Terrebonne Drive not currently paved, and the pond.
- g) Mr. Gordon stated they could take before pictures of the road and monitor the upkeep by the contractors, etc. He also stated if part of the motion, the residents would be notified at the engineering stage.
- h) Mr. Ostheimer moved, seconded by Mr. Kelley: “THAT the Public Hearing be closed.”

The Chairman called for a vote on the motion offered by Mr. Ostheimer. THERE WAS RECORDED: YEAS: Mr. Elfert, Mr. Erny, Mr. Foret, Mr. Kelley, Mr. Kurtz, Mr. Ostheimer, and Mr. Schouest; NAYS: Mr. Thibodeaux; ABSTAINING: Dr. Cloutier; ABSENT: None. THE CHAIRMAN DECLARED THE PUBLIC HEARING CLOSED.

- i) Mr. Gordon discussed the Staff Report and stated Staff recommended a Storm Water Pollution Plan be submitted to Engineering and approved at the Engineering Phase
- j) Discussion was held with regard to tying in Sherry Street to North Terrebonne Drive and paving, weight limit of North Terrebonne Drive, the end of the street being very low, dry pond that will drain to the bayou in the back, not making the neighbor’s drainage any worse, holding the Developer responsible for any damage done to North Terrebonne Drive, extending Sherry Street to the northern property line as well for future development, and access from West Main Street rather than from North Terrebonne Drive.
- k) Mr. Ostheimer moved, seconded by Mr. Schouest: “THAT the HTRPC deny the application for Process C, Major Subdivision for Blanchard Court on the grounds that it doesn’t seem to be a good plan for the area from a conceptual & preliminary standpoint particularly, it doesn’t have any direct access from Highway 24, Sherry Street does not extend across where the adjoining property can be developed, there’s no indication what they can or plan to do with the existing property beyond their development that parallels the adjoining development, and there’s no turn-around shown at the end of the street that they’re building.”

The Chairman called for a vote on the motion offered by Mr. Ostheimer. THERE WAS RECORDED: YEAS: Mr. Elfert, Mr. Erny, Mr. Foret, Mr. Kelley, Mr. Kurtz, Mr. Ostheimer, and Mr. Schouest; NAYS: Mr. Thibodeaux; ABSTAINING: Dr. Cloutier; ABSENT: None. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

- 3. The Chairman called to order the Public Hearing for an application by Houma-Terrebonne Airport Commission requesting conceptual & preliminary approval for Process C, Major Subdivision for Safety Road (Extension).

- a) Mr. David Waitz, David A. Waitz Engineering & Surveying, Inc., representing the Developer, discussed the location and division of property.
- b) No one was public from the present to speak.
- c) Mr. Erny moved, seconded by Mr. Kelley: “THAT the Public Hearing be closed.”

The Chairman called for a vote on the motion offered by Mr. Erny. THERE WAS RECORDED: YEAS: Mr. Elfert, Mr. Erny, Mr. Foret, Mr. Kelley, Mr. Kurtz, Mr. Ostheimer, and Mr. Schouest; NAYS: Mr. Thibodeaux; ABSTAINING: Dr. Cloutier; ABSENT: None. THE CHAIRMAN DECLARED THE PUBLIC HEARING CLOSED.

- d) Mr. Gordon discussed the Staff Report and stated Staff would recommend approval.
- e) Mr. Kurtz moved, seconded by Mr. Erny: “THAT the HTRPC grant approval of the application for Process C, Major Subdivision for Safety Road (Extension).”

The Chairman called for a vote on the motion offered by Mr. Kurtz. THERE WAS RECORDED: YEAS: Mr. Elfert, Mr. Erny, Mr. Foret, Mr. Kelley, Mr. Kurtz, Mr. Ostheimer, and Mr. Schouest; NAYS: Mr. Thibodeaux; ABSTAINING: Dr. Cloutier; ABSENT: None. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

4. The Chairman called to order the Public Hearing for an application by S & A Capital Investments, LLC requesting conceptual & preliminary approval for Process C, Major Subdivision for Hillcrest Estates.

- a) Mr. Gene Milford, Jr., Milford & Associates, Inc., representing the Developer, discussed the location and division of property.
- b) No one from the public was present to speak on the matter.
- c) Mr. Kelley moved, seconded by Mr. Erny: "THAT the Public Hearing be closed."

The Chairman called for a vote on the motion offered by Mr. Kelley. THERE WAS RECORDED: YEAS: Mr. Elfert, Mr. Erny, Mr. Foret, Mr. Kelley, Mr. Kurtz, Mr. Ostheimer, and Mr. Schouest; NAYS: Mr. Thibodeaux; ABSTAINING: Dr. Cloutier; ABSENT: None. THE CHAIRMAN DECLARED THE PUBLIC HEARING CLOSED.

- d) Mr. Gordon discussed the Staff Report and stated Staff would recommend approval.
- e) Mr. Elfert moved, seconded by Mr. Thibodeaux & Mr. Kelley: "THAT the HTRPC grant conceptual & preliminary approval of the application for Process C, Major Subdivision for Hillcrest Estates."
- f) Discussion was held with regard to no permits being granted for home to front along Waterplant Road.

The Chairman called for a vote on the motion offered by Mr. Elfert. THERE WAS RECORDED: YEAS: Mr. Elfert, Mr. Erny, Mr. Foret, Mr. Kelley, Mr. Kurtz, Mr. Ostheimer, and Mr. Schouest; NAYS: Mr. Thibodeaux; ABSTAINING: Dr. Cloutier; ABSENT: None. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

5. The Chairman stated the next item on the agenda was an application by the Rutter Land Company, Inc. requesting engineering approval for Process C, Major Subdivision for Sugar Mill Olde Towne Subdivision, Addendum No. 1, Phase B.

- a) Ms. Joan Schexnayder, Terrebonne Parish Engineering Division, read a letter dated June 17, 2013 with regard to the punch list items for the development [See *ATTACHMENT E*].
- b) Mr. David Waitz, David A. Waitz Engineering & Surveying, Inc., representing the Developer, stated they would comply/resolve all punch list items.
- c) Mr. Ostheimer moved, seconded by Mr. Erny: "THAT the HTRPC grant engineering approval for Process C, Major Subdivision for Sugar Mill Olde Towne Subdivision, Addendum No. 1, Phase B."

The Chairman called for a vote on the motion offered by Mr. Ostheimer. THERE WAS RECORDED: YEAS: Mr. Elfert, Mr. Erny, Mr. Foret, Mr. Kelley, Mr. Kurtz, Mr. Ostheimer, and Mr. Schouest; NAYS: Mr. Thibodeaux; ABSTAINING: Dr. Cloutier; ABSENT: None. THE CHAIRMAN DECLARED THE MOTION FAILED.

6. The Chairman stated the next item on the agenda was an application by Terre South Investments, Inc. requesting engineering approval for Process C, Major Subdivision for Southdown West Subdivision, Addendum No. 11, Phase "D".

- a) Ms. Joan Schexnayder, Terrebonne Parish Engineering Division, read a letter dated June 14, 2013 with regard to the punch list items for the development [See *ATTACHMENT F*].
- b) Mr. Gene Milford, Jr., Milford & Associates, Inc., representing the Developer, stated they would comply/resolve all punch list items.
- c) Mr. Erny moved, seconded by Mr. Kelley: "THAT the HTRPC grant engineering approval for Process C, Major Subdivision for Southdown West Subdivision, Addendum No. 11, Phase "D"."

The Chairman called for a vote on the motion offered by Mr. Erny. THERE WAS RECORDED: YEAS: Mr. Elfert, Mr. Erny, Mr. Foret, Mr. Kelley, Mr. Kurtz, Mr. Ostheimer, and Mr. Schouest; NAYS: Mr. Thibodeaux; ABSTAINING: Dr. Cloutier; ABSENT: None. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

7. The Chairman stated the next item on the agenda was an application by Cascade Ventures, L.L.C. requesting engineering approval for Process C, Major Subdivision for Cascade Gardens Subdivision, Phase 2.

- a) Ms. Joan Schexnayder, Terrebonne Parish Engineering Division, read a letter dated June 13, 2013 with regard to the punch list items for the development [See *ATTACHMENT G*].
- b) Mr. Gene Milford, Jr., Milford & Associates, Inc., representing the Developer, stated they would comply/resolve all punch list items.
- c) Mr. Erny moved, seconded by Mr. Kelley & Mr. Kurtz: “THAT the HTRPC grant engineering approval for Process C, Major Subdivision for Cascade Gardens Subdivision, Phase 2.”

The Chairman called for a vote on the motion offered by Mr. Erny. THERE WAS RECORDED: YEAS: Mr. Elfert, Mr. Erny, Mr. Foret, Mr. Kelley, Mr. Kurtz, Mr. Ostheimer, and Mr. Schouest; NAYS: Mr. Thibodeaux; ABSTAINING: Dr. Cloutier; ABSENT: None. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

H. STAFF REPORT: None.

I. ADMINISTRATIVE APPROVALS:

Mr. Kelley moved, seconded by Mr. Ostheimer: “THAT the HTRPC acknowledge for the record the following Administrative Approvals 1-2.”

1. Tracts 1 & 2, Property belonging to Donald F. Hebert, et ux, Section 26, T19S-R16E, Terrebonne Parish, LA
2. Rebecca Plantation, Redivision of Tract A-1 to include additional 6.22 acres of Raw Land, Section 10, T16S-R16E, Terrebonne Parish, LA

The Chairman called for a vote on the motion offered by Mr. Kelley. THERE WAS RECORDED: YEAS: Mr. Elfert, Mr. Erny, Mr. Foret, Mr. Kelley, Mr. Kurtz, Mr. Ostheimer, and Mr. Schouest; NAYS: Mr. Thibodeaux; ABSTAINING: Dr. Cloutier; ABSENT: None. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

J. COMMITTEE REPORTS:

1. Subdivision Regulations Review Committee:

- a) Mr. Gordon stated they had a meeting in which they prioritized items that needed to be addressed along with four items concerning the Fire Chief’s Association that would be placed on the next meeting agenda. He stated the list as well as the stump and fence around pond issue would also be placed on the next agenda.

K. COMMISSION COMMENTS:

1. Planning Commissioners’ Comments: None.
2. Chairman’s Comments: None.

L. PUBLIC COMMENTS: None.

- M. Mr. Ostheimer moved, seconded Mr. Schouest: “THAT there being no further business to come before the Houma-Terrebonne Regional Planning Commission, the meeting be adjourned at 8:21 p.m.”

The Chairman called for a vote on the motion offered by Mr. Ostheimer. THERE WAS RECORDED: YEAS: Mr. Elfert, Mr. Erny, Mr. Foret, Mr. Kelley, Mr. Kurtz, Mr. Ostheimer, and Mr. Schouest; NAYS: Mr. Thibodeaux; ABSTAINING: Dr. Cloutier; ABSENT: None. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

*Becky M. Becnel, Minute Clerk
Houma-Terrebonne Regional Planning Commission*